

**FOR NEW HOMES: YOU MUST CONTACT THE BUILDING INSPECTOR. DO NOT USE THIS FORM.**

**CITY OF SHAWANO BUILDING PERMIT APPLICATION**  
127 S. Sawyer Street, Shawano, WI 54166  
Telephone: 715-526-6150 Fax: 715-526-5751 [www.cityofshawano.com](http://www.cityofshawano.com)

Permit No.: \_\_\_\_\_  
Permit Fee: \$ \_\_\_\_\_  
Tax ID#: \_\_\_\_\_

**PROJECT ADDRESS:** \_\_\_\_\_

**PROJECT DESCRIPTION:** \_\_\_\_\_

*Per Comm. 5.30 no person or entity may engage in a construction business or offer to engage in a construction business that affects public buildings, places of employment and one and two family dwellings, unless the person or entity holds a registration issued by the State of Wisconsin Department of Commerce as a **registered building contractor** except for work being performed exclusively by the owner as applicant, on the owner's home.*

Property Owner's Name	Mailing Address-Include City & Zip	Telephone-Include Area Code
Construction Contractor & DC and DCQ Numbers (Required)	Mailing Address-Include City & Zip	Telephone-Include Area Code
Plumbing Contractor & License Number	Mailing Address-Include City & Zip	Telephone-Include Area Code
Electrical Contractor & License Number	Mailing Address-Include City & Zip	Telephone-Include Area Code
HVAC Contractor & License Number	Mailing Address-Include City & Zip	Telephone-Include Area Code

**PROJECT TYPE:**

Addition     Alteration     Repair     Raze     Move     Other \_\_\_\_\_

Garage:     Attached     Detached

**AREA:** Basement \_\_\_\_\_ Sq.Ft. Living Area \_\_\_\_\_ Sq.Ft. Garage \_\_\_\_\_ Sq.Ft. Other \_\_\_\_\_ Sq.Ft.

**TYPE:**     Single Family     Two Family     Commercial     Other \_\_\_\_\_

**STORIES:**     1-Story     2-Story     Other \_\_\_\_\_

**ESTIMATE COST:**    \$ \_\_\_\_\_

Location in floodplain, S.A.M.P. or wetlands area?     Yes     No

Is there asbestos or lead removal related to the work being done?     Yes     No

**Additional Information/comments:** \_\_\_\_\_

The applicant agrees to comply with Municipal Ordinances, applicable codes, statutes and with the conditions of this permit; understands that the issuance of the permit creates no legal liability, express or implied of the Department, Municipality, Agency or Inspector; and certifies that all the above information is true and accurate. It is expressly understood by the project owner(s) and/or contractors that by issuance of this permit any City Agent/Inspector shall be allowed to inspect at reasonable times any permitted work through the final inspection. Failure to allow access to the premises for such inspection(s) shall result in revocation of this permit. When requesting inspections, have Permit/Application number and address ready. Call (715)526-6150 and give at least 48 hours notice on all inspections. ***This is a building permit application only – not a building permit to proceed.***

**SIGNATURE OF APPLICANT** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVAL CONDITIONS:** This permit is issued pursuant to the attached conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. Owner/Builder solely responsible for compliance with all applicable State and Local Building and Zoning codes.

**GRADE & SETBACKS – RESPONSIBILITY OF OWNER/CONTRACTOR**

**ABIDING BY SUBDIVISION COVENANTS IS THE RESPONSIBILITY OF OWNER/CONTRACTOR.**

**PERMIT EXPIRATION:** Permit expires one year from the date of issuance, unless otherwise noted in the City Municipal Code.

**TRIPLE FEES ARE DUE IF WORK STARTED BEFORE PERMIT IS ISSUED.**

<b>Permit Issued by Municipal Agent:</b>		
Name:	Date:	Certification No.:

<b>Office Use Only</b>			
Ck#/cash:	Date:	Receipt #:	Rec'd by:

**SEE OTHER SIDE → → →**

### Cautionary State to Owners Obtaining Building Permits

101.65(1r) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s.101.654(2)(a), the following consequences might occur:

- (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.
- (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub. (1)(a), because of any bodily injury to or death of others or damage to the property of others that arise out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

**Owner's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

IT IS UNDERSTOOD AND AGREED THAT IF APPLICATION IS APPROVED, PERMIT SHALL BE GRANTED AND CONDITIONED NOT AS A MEANS OF RELIEF FROM ANY PRIOR OR CURRENT CORRECTION NOTICE ISSUED UPON THE OWNER OR ITS APPLICANT, BUT TO AUTHORIZE TIMELY COMPLETION OF ALL WORK DESCRIBED ON SUCH APPLICATION IN ACCORDANCE WITH ALL APPLICABLE CODES, ORDINANCES, AND STANDARDS IN EFFECT AT THE TIME OF SUCH PERMIT ISSUANCE WITHIN THE TIME PERIOD ALLOTTED FOR COMPLETION OF SUCH WORK AS ESTABLISHED BY CITY ORDINANCE.

### Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

**Owner's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### ACKNOWLEDGMENT

You are responsible for complying with State and Federal laws concerning construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page at [www.DNR.state.wi.us](http://www.DNR.state.wi.us) or contact a Department of Natural Resources service center.

**Acknowledged By:** \_\_\_\_\_

**Date:** \_\_\_\_\_