

SHAWANO-BONDUEL

MUNICIPAL COURT

**127 S. SAWYER STREET
SHAWANO, WISCONSIN 54166**



YOUR RIGHTS

AND

RESPONSIBILITIES

Please Read Immediately.

SHAWANO-BONDUEL MUNICIPAL COURT

IMPORTANT INFORMATION TO BE READ PRIOR TO JUDGES APPEARANCE

If summoned to this court, you are charged with violating a City/Village Ordinance or a State of Wisconsin Statute as adopted by the City of Shawano/Village of Bonduel. You have a right to enter a plea of either GUILTY, NOT GUILTY, or NO CONTEST to the charge. NO CONTEST means you are not contesting the charge and the Court must adjudge you guilty. If you are involved in the type of arrest where you may be sued civilly (for example, an accident), the fact that you plead NO CONTEST in this court may not be used against you in any other action or in any other court. If you plead GUILTY, that is an admission against interest, which can, and may be used against you civilly. You may plead NO CONTEST to any charge in this court.

A jury trial cannot be requested for any municipal/traffic charge except operating while intoxicated or blood alcohol content. If you plead NOT GUILTY to a charge of OWI/BAC, and want a jury trial, you must make a demand of this court IN WRITING, within ten (10) days of this appearance and you must accompany your written demand with the jury fees of \$36.00 for a six-person jury trial. You must also post the bond or acquire a bond waiver, along with a \$5.00 transfer fee. Checks should be made out to the SHAWANO COUNTY CLERK OF COURT. The case will then be transferred to the Shawano County Circuit Court for the jury trial, and all further communications would be from them. If you do not properly request the jury trial within this period, you are forever barred from doing so and your case will be heard in this court.

If you plead NOT GUILTY, a trial will be scheduled and held in this court. You may call and schedule a pre-trial conference with the City Attorney/Village Attorney. The Attorney must be called at least 5 days before the trial date if a conference is requested.

You also have the right to have your trial transferred to another Municipal Court in another jurisdiction. If you want to do that, you must make written demand to this court within ten (10) days of today, or you will be forever barred from transferring the trial.

The court may send you to jail if you do not pay your forfeiture. The court may also suspend your driving privileges for failure to pay. The court may also put a lien on your tax refund. **If there is a suspension of your driver's license or ability to obtain a drivers license, you must first pay the forfeiture, then go to the Department of Transportation and pay a fee to reinstate your operating privileges.

When you approach the bench, in traffic cases, the Court will inform you of the points involved in your case. The Court will also advise you as to the possible forfeiture and costs involved in both municipal and traffic cases.

If you are ordered to pay a judgment for violation of a traffic code provision, you must notify the court if you are unable to pay the judgment because of poverty. You will be questioned in court about your income, forms of relief, and amounts of public assistance you receive, and the court will determine whether you are unable to pay because of poverty, and if so, allow you an opportunity to pay the judgment in installments.

Myron D. Heistad
Municipal Judge
Shawano-Bonduel

127 S. Sawyer Street
Shawano, WI 54166
Phone: (715) 524-6173
Fax: (715) 524-2786

Tomina M Marquardt
Municipal Court Clerk
Shawano-Bonduel

Hours of Operation
Tuesday through Friday
10:00 AM to 3:00 PM

NOTICE TO ACCUSED

Demerit Point Provisions

You may be charged with a violation of a law which requires, upon conviction, that your operator's record be charged with such points and the Motor Vehicle Department may suspend your operating privileges when your driving record shows that you have obtained or accumulated twelve (12) points in twelve (12) months. (Violation date to violation date.)